Welcome to Lamplighter!

The Lamplighter School’s legacy as the premier early childhood and elementary school in Dallas was founded on the principles of collaborative hands-on learning, respect for self and others, shared values, and meaningful traditions. Lamplighter is a vibrant and dynamic school. We are decidedly innovative and creative in our approach as each child is invited to participate in the joy of learning. The Lamplighter facilities were uniquely designed to optimize student learning and problem-solving.

Utilizing a variety of techniques our faculty inspires each student. Whether students are involved in creating a Farmer’s Market, planting vegetables in the garden, caring for the chickens, learning to read, or experimenting with computer coding, it is our belief that opportunities to select and follow one’s passion create independent and responsible students.

The Lamplighter community is strong and supportive and offers limitless possibilities for learning. We are pleased that you chose Lamplighter. In the coming months as questions arise, use this booklet as a guide. It is filled with names, email addresses, and procedures that you may find helpful.

We are thrilled to have you as part of the Lamplighter community!

Sincerely,

Joan Buchanan Hill, Ed.D.
Catherine M. Rose Head of School
MISSION STATEMENT
Dedicated to igniting the potential of each child, Lamplighter engages children in the joy of learning through intellectual discovery in a creative, inclusive, and collaborative environment.

LAMPLIGHTER CORE COMMITMENTS
Lamplighter promotes academic excellence through an innovative curriculum and teaching that cultivates the potential in each child in an ever-changing world.

Lamplighter actively engages young children in the joy of learning, teaching them to be tomorrow’s problem solvers and laying the foundation for lifelong learning.

Lamplighter develops character, confidence, and collaborative skills through social and emotional curriculum.

Lamplighter embraces diversity in all its facets, striving to be a genuinely inclusive community, respectful of social and cultural differences, and seeking broader understanding of the world.

Lamplighter encourages curiosity and creativity through hands-on learning, prizing and preserving the discovery and wonder of childhood.

STATEMENT OF INCLUSION
A community of varied voices will strengthen the education of Lamplighter students and enrich the lives of all of its members. Lamplighter will, therefore, strive for the lamps that we light to reflect the ever-changing community in which we reside. We value individuality and encourage all children to reach their potential, while respecting their similarities and differences. We are united in purpose and committed to working together to accomplish the mission of The Lamplighter School.

THE SCHOOL
The Lamplighter School is an independent, co-educational day school founded in 1953, for students in Pre-K through fourth grade. Founders Natalie Murray and Marieta “Sandy” Swain envisioned a school that would celebrate children, their individuality, and their myriad of gifts. In keeping with the founding pioneers’ vision, a Lamplighter education enables children to create lives in which learning matters.

At Lamplighter, we know that ages three through ten are the most critical years of a child’s development. Focusing on early childhood and lower school education enables our community to serve as a cornerstone for growth in the lives of our students and an entrance to lifelong learning.

LAMPLIGHTER FACTS
1953 YEAR FOUNDED
450 CURRENT ENROLLMENT
54% FULL-TIME FACULTY WITH ADVANCED DEGREES
16 AVERAGE YEARS OF TEACHING EXPERIENCE

6:1 PRE-K STUDENT-TO-TEACHER RATIO
9:1 K-4 STUDENT-TO-TEACHER RATIO
27% STUDENTS OF COLOR
54 GREATER DALLAS ZIP CODES REPRESENTED
Academic Program. Pre-K, Kindergarten, and T1
Early Childhood, Judith Mullens, ext. 373
jmullens@thelamplighterschool.org

Grades 1-4
Lower School, Vicki Raney, ext. 338
vraney@thelamplighterschool.org

Admission & Placement. Jacquelyn Wilcox, ext. 345
jwilcox@thelamplighterschool.org

Advancement & Communications. Clayton Hollingsworth, ext. 354
chollingsworth@thelamplighterschool.org

Alumni Relations. Cindy Connolly, ext. 318
cconnolly@thelamplighterschool.org

Calendar & Events. Marynell Murphy, ext. 343
mmurphy@thelamplighterschool.org

Carpool (SchoolPass). Marynell Murphy, ext. 343
mmurphy@thelamplighterschool.org

Counselor. Jill Wiedman, L.P.C., ext. 346
jwiedman@thelamplighterschool.org

Financial Aid. Trey Angel, ext. 344
tangel@thelamplighterschool.org

Lamplighter Fund. Cindy Connolly, ext. 318
cconnolly@thelamplighterschool.org

Lamplighter Parents’ Association (LPA). Taylor Cornell Good ’92, ext. 378
tgood@thelamplighterschool.org

Lamplighter Publications. Landy Fox, ext. 353
lfox@thelamplighterschool.org

Lost and Found. Front Desk, ext. 300

Maintenance Marynell Murphy, ext. 343
mmurphy@thelamplighterschool.org

Erik Jonsson Media Center Patricia Vermillion, ext. 336
pvermillion@thelamplighterschool.org

Meeting Room Reservations. Marynell Murphy, ext. 343
mmurphy@thelamplighterschool.org

NightLight Supervisor. Shari Krage, ext. 379
skrage@thelamplighterschool.org

Nurse. Dianne Johnson, ext. 351
djohnson@thelamplighterschool.org

Parent Portal. Marynell Murphy, ext. 343
mmurphy@thelamplighterschool.org

Receptionist. ext. 300
tls@thelamplighterschool.org

Summer Programs
Registration. Saima Dhanani, ext. 366
sdhanani@thelamplighterschool.org

FunCamp – Pre-K & K. Cheryl Shulman, ext. 309
cshulman@thelamplighterschool.org

Camp Lamplighter – Grades T1-4. Nick Leggatt, ext. 320
nleggatt@thelamplighterschool.org

Safety & Security. Marynell Murphy, ext. 343
mmurphy@thelamplighterschool.org

Technology. Marynell Murphy, ext. 343
mmurphy@thelamplighterschool.org

Tuition Payments / FACTS. Marynell Murphy, ext. 343
mmurphy@thelamplighterschool.org

Website Content. Landy Fox, ext. 353
lfox@thelamplighterschool.org
WHO’S WHO AT LAMPLIGHTER

Sydney Allen | Assistant to the Head of School
sallen@thelamplighterschool.org | Ext. 341

Trey Angel | Chief Financial Officer
tangel@thelamplighterschool.org | Ext. 344

Taylor Cornell Good ’92 | Parent Relations Coordinator
tgood@thelamplighterschool.org | Ext. 378

Linda Hodgson | Chair, Board of Trustees
phodgson@swbell.net

Clayton Hollingsworth | Director of Advancement and Communications
chollingsworth@thelamplighterschool.org | Ext. 354

Dianne Johnson | Nurse
djohnson@thelamplighterschool.org | Ext. 351

Shari Krage | NightLight Supervisor
skrage@thelamplighterschool.org | Ext. 379

Nick Leggatt | Camp Lamplighter Coordinator
nleggatt@thelamplighterschool.org | Ext. 320

Judith Mullens | Director of Early Childhood
jmullens@thelamplighterschool.org | Ext. 373

Marynell Murphy | Director of Operations
mmurphy@thelamplighterschool.org | Ext. 343
WHO’S WHO AT LAMPLIGHTER

Vicki Raney | Assistant Head for Academics
vraney@thelamplighterschool.org | Ext. 338

Cheryl Shulman | FunCamp Coordinator
cshulman@thelamplighterschool.org | Ext. 309

Patricia Vermillion | Media Center Coordinator
pvermillion@thelamplighterschool.org | Ext. 336

Jill Wiedman, L.P.C. | Counselor
jwiedman@thelamplighterschool.org | Ext. 346

Jacquelyn Wilcox | Interim Director of Admission and Placement
jwilcox@thelamplighterschool.org | Ext. 345

LAMPLIGHTER PARENTS’ ASSOCIATION

Margaret Morse | LPA President
lpapresident@thelamplighterschool.org

Lauryn Bloom | LPA New Family Coordinator
lauryn.bloom@sbcglobal.net

Lucy Morton | LPA New Family Coordinator
lucydiane@me.com

Meg Nicholson | LPA New Family Coordinator
megan@imagearb.com

Joe Urso | LPA New Family Coordinator
joeurso@yahoo.com

GRADE LEVEL COORDINATORS

Pre-K AM
Suntrea Hammer
stghammer@gmail.com

Pre-K PM
Carolyn Johnson
carolyn_gebhard@yahoo.com

Pre-K All Day
Ashley Ruggeri
ashleyaruggeri@gmail.com

Kindergarten
Kirsten Poynor
kirsten.poynor@gmail.com

T1
Caroline Wagner
cksnell@gmail.com

First Grade
Lilly Albrighton ‘91
lalbritt@hotmail.com

Second Grade
Catherine Lee
lee.cat@icloud.com

Third Grade
Janel Perez
janelprz@gmail.com

Fourth Grade
Erin Calaway
erinstarkdc@yahoo.com

Amy Miller
amymiller_dvm@yahoo.com

VOLUNTEER OPPORTUNITY
6 Day Rotation / Color Day
Classroom schedules are based on the numbers one to six instead of Monday through Friday. Each day of the six-day rotation has a color designation which can be easier for young students to remember.

All School Program
In December before Winter Break, all Lamplighter students participate in the All School Program. The program is a culmination of learning activities demonstrated in an imaginative performance. Everyone participates by singing new songs created around a central theme. Participants are divided into one of three performance groups and parents will be informed of which performance their child(ren) will be in before the event. Teachers also communicate about costume requirements. Parents are encouraged to bring video cameras; flash photography is not permitted.

Austin Trip
Lamplighter fourth grade Seniors participate in an annual two-day trip to Austin, Texas. This trip is an opportunity for Seniors to see and explore some of the most historically significant sites in Texas.

Before School Extended Day
The Before School Extended Day program is open to all students, except Pre-K PM, from 7:00 a.m. to 7:45 a.m. each school day. Registration is required, but there is no cost for this service.

Camp Lamplighter
Lamplighter’s Lower School and Transitional First summer program, Camp Lamplighter, offers week-long sessions during the summer. It is an exciting opportunity for social, physical, and academic growth. It is also a time to see old friends and make new ones.

Carnival
Since 1969, Lamplighter’s Carnival has been a fun-filled event for current families, grandparents, and alumni. The afternoon is filled with games, attractions, food, dancing, and a bake sale. The event, held each fall, is organized by the LPA and staffed by parent and alumni volunteers.

Conferences
Conferences provide a meaningful one-on-one opportunity for parents and teachers to review a student’s progress through Developmental Records - a detailed account of a student’s academic and social expectations for each grade level. There are four scheduled conferences in a school year. The first occurs before school starts and is called the “Intake Conference.” Parents will schedule all conferences via an online system for conferences called PTC Wizard. Access PTC Wizard through the Parent Portal after receiving an email with details in the summer. Childcare is available for Lamplighter students; pre-registration is required, but there is no cost for this service.

Donuts with Dads, Popsicles with Pops, and Muffins with Moms
These events give families and friends a dedicated time to visit campus and have fun with their students. They are held on the playground before school starts for the full day and Pre-K AM programs (7:30 a.m. - 8:00 a.m.), and before school ends for the Pre-K PM program (2:30 p.m. - 3:00 p.m.).

eNews
eNews is the weekly electronic newsletter sent via email to the Lamplighter community from the School’s Advancement and Communications Office. It contains information regarding current events and activities, LPA updates, along with letters from the Head of School, the Assistant Head for Academics, and the Director of Early Childhood.
Erik Jonsson Media Center Open House (MCOH)
Media Center Open House is a school fundraiser that specifically supports the Erik Jonsson Media Center. The event occurs in late fall and the Lamplighter community is invited to come and purchase selected books for the Media Center in honor of their child’s teacher or a Lamplighter staff member. Children have the opportunity to sign book plates to be placed on the inside cover of the donated book. The books are presented to the honorees before being placed on the Media Center bookshelves.

Friday Lunch
Friday Lunch is an LPA fundraiser for the School. It is a treat for students and their lunch-packing parents. Most full day Lamplighter students participate in the Friday Lunch program. Parents can purchase a year’s worth of Friday lunches online via the LPA Spirit Store. Options are available for students with food allergies.

FunCamp
FunCamp is Lamplighter’s Early Childhood summer camp for Pre-K and Kindergarten students. There are two sessions offered, each for two weeks from 8:00 a.m. to 12:00 p.m. during June. Each session consists of projects and activities related to a theme.

Game Visits
Parents of Kindergarten and T1 students are invited to spend 30 minutes with their child in his or her classroom to play math and language arts games together. Parents should be prepared to sit in the Pre-K sized chairs and experience this fun one-on-one time in their child’s classroom. As the classrooms tend to become very crowded, parents are discouraged from bringing younger siblings.

Grade Level Coordinator
A grade level point person serves as the Grade Level Coordinator by organizing classroom activities and sharing pertinent information to parents on a weekly basis.

Grandest Friends’ Day
Held every spring, Grandest Friends’ Day is an opportunity for students to bring a grandparent, another family member, or a special adult friend to Lamplighter to spend a morning or an afternoon in their classroom. The day is spent enjoying fun activities together. Parents should check with the Advancement and Communications Office to ensure an invitation will be sent to their child’s grandparent(s) or special guest.

Grandparent Activity Program (GAP)
GAP is the Grandparent Activity Program. Grandparents are invited to come and spend time with their grandchildren, reading in their classrooms or volunteering at the Carnival. They can also volunteer in the Erik Jonsson Media Center or provide baked goods for the Carnival. If a grandparent is interested in volunteering at Lamplighter, they should contact the Parent Relations Coordinator, Taylor Good at tgood@thelamplighterschool.org.

Green Team
Formed in 2008, the Green Team consists of faculty representatives from each grade level, the Lamplighter Layers Vice President, and staff representatives. The mission of the team is to raise awareness of our present consumption, educate our community about growing environmental challenges facing our Earth, and inspire all members to take action to reduce our collective individual carbon footprints. The School is committed to the 3 Rs - reduce, reuse, and recycle.

Halloween Parade and Picnic
A colorful parade of Halloween characters is an eagerly anticipated event for Lamplighter students. Students wear or bring costumes to school. Parents, siblings, and grandparents line the campus Ring Road to share and record the festive parade. The parade is followed by a family picnic.
Hootenanny
Hootenannies are one of Lamplighter’s oldest traditions. Once a month, the entire school comes together in the Klyde Warren Auditorium to sing favorite Lamplighter songs.
- Parents of children in each grade level are invited to attend one assigned Hootenanny per child. See the school calendar for dates.
- Hootenannies begin on time and last 30 minutes.
- Doors open 15 minutes before every Hootenanny begins. There is space for every parent to see, hear, and photograph their favorite Hootenanny singer.

Intake Conferences
Intake Conferences occur in August before the school year begins. It is a scheduled time to meet specific teachers and ask questions or share concerns. Parents enter through Cook Gym and have the opportunity to visit event and program tables to gather information, sign up to volunteer, and make purchases for the coming year.

International Night
International Night is an LPA sponsored event held every spring that allows families to “tour” the world, sample food, participate in craft projects, and enjoy live entertainment.

Lamplighter Fund
The Lamplighter Fund is the School’s top fundraising priority. Every dollar for this essential fund directly supports the dreams first outlined by Lamplighter founders, Natalie Murray and Sandy Swain, in 1953: To light the lamp of a child’s imagination. Lamplighter Fund dollars raised during the school year cover the gap between tuition and the actual cost of educating a Lamplighter student. Unlike tuition, contributions to the Lamplighter Fund are fully tax-deductible. The Lamplighter parent community strives for 100% participation each year.

Lamplighter Layers
Lamplighter Layers is a chicken-raising and egg-selling corporation operated by Seniors. As part of the entrepreneurial program, students elect officers and serve each week as crew members responsible for the care of the chickens and the selling of eggs at carpool.

Lamplighter Parents’ Association (LPA)
The LPA plans, executes, and funds numerous activities and services throughout the year that benefit Lamplighter students and the community.

LPA Auction
The Auction is hosted by the Lamplighter Parents’ Association (LPA) as the Association’s primary fundraising effort benefiting the School. Auction Socials are special events held throughout the year such as Casino Night, Parent Party, Snow Day, Splash Day, and more. Auction is held usually held in February.

The Lamplighter Singers
The Lamplighter Singers is a choral group for Seniors who have an interest in singing. Led by Lamplighter’s music teacher, they have learned all the Lamplighter songs and sing them during special events throughout the year. Rehearsals are held during the school day.

LampPost
LampPost is the School magazine, which highlights activities and events in the classroom and around campus for trustees, parents, grandparents, and alumni. LampPost is published and mailed twice a year.

Last “Hug ‘Em In”
The Last Hug ‘Em In occurs during carpool, the day after Senior graduation. Parents drop off Seniors on their final day of school and students enter the building through a line of faculty and staff members who hug them in one last time.

New Families
A new family is considered to be any family with a child beginning their first year at Lamplighter, including those with other students already enrolled at the School. The new family events are a great time for the children and parents to meet their new friends.
NightLight
NightLight is the Lamplighter sponsored after-school program which is offered all school year, Monday through Friday, from 3:45 p.m. to 4:45 p.m. Parents may register their child(ren) for a variety of classes, including art, drama, dance, world languages, STEM, robotics, and story times. Registration is available online in August and December.

Observations
Observations provide a unique opportunity for parents to see, hear, and understand their child’s day at Lamplighter. To protect the integrity of the event, parents are asked to refrain from discussing this event with their child(ren). Students are unaware they are being observed. Parents will be notified via email as to when their child’s observation will be held. Depending on the grade level, parents may have more than one opportunity to observe their child at school. Observations typically occur before conferences, allowing time for questions or concerns parents may have after observing their child. Parents are requested to make childcare arrangements for younger siblings. Make-up observations are not offered.

Parent Ambassadors for Lamplighter (PALs)
PALs are parents who volunteer to host and assist with tours of the School for prospective Lamplighter parents.

Parent Lunches
Kindergarten through fourth grade parents are invited to sign up once a semester to have lunch with their child in the classroom during teamtime. Watch for a notice to sign up for a date in the weekly eNews.

Parent Perks
Parent Perks is a parent education series featuring educators, psychologists, and writers who speak to the Lamplighter community several times during the school year. This opportunity is brought to you by members of The Lamplighter School community through their generous support of the Lamplighter Fund.

Parent Portal
The Parent Portal is a useful online tool that helps parents access links to volunteer, order Wholesome Food Services for their child’s lunch, look up their child’s schedule, make carpool changes, sign up for conferences, log into Magnus Health, access the parent directory, and many other resources. Parents can access this tool from a computer or their phone from the home page of the Lamplighter website.

Playground Visits
Every year parents are invited to join Pre-K, Kindergarten, and T1 students for recess on assigned days. Parents are encouraged to wear comfortable “play” clothes and shoes as children enjoy racing around the playground together. If parents are unable to attend, Lamplighter suggests they consider asking a family member or friend to come play with their child on their assigned day. Most children leave with their parents immediately following the visit.

SchoolPass
SchoolPass is a software program that manages and automates dismissal of students. Carpool changes, absences, late arrivals, and early pick-ups are recorded online by parents. The login information for SchoolPass can be found on the Parent Portal.

Senior Luncheon
The Senior Luncheon is an annual gathering of fourth grade students, their parents, and teachers. It is an opportunity for attendees to celebrate the students’ achievements.

Senior Opera
The Senior Opera is the capstone project for the Seniors and is performed in May. Since 1991, the Lamplighter Seniors have written and performed original operas.

Senior Parade
Seniors enjoy one last carpool the day after Graduation. Parents decorate cars and parade around with the new graduates who are cheered on by current students, faculty, and staff lining the Murray Swain Ring Road.

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**Spirit Award Luncheon**
In 2003, The Lamplighter Spirit Award was established during the School’s 50th anniversary to recognize individuals who embody the spirit of Lamplighter. The award is presented by the Lamplighter Alumni Association at a luncheon every winter at the School.

**Spirit Day**
Every Friday is Spirit Day. Lamplighter students, teachers, and staff wear Lamplighter shirts on Spirit Day and on field trips. Parents are encouraged to purchase at least one Lamplighter spirit shirt for their child.

**Spirit Store**
The Spirit Store is an online store. The Spirit Store allows for payment of LPA dues, the purchase of additional Family Directories, Friday Lunch, Carnival items, and all types of Lamplighter spirit wear. Parents place orders online and are encouraged to purchase at least one Lamplighter spirit shirt for their child. The Spirit Store can be accessed via the Parent Portal.

**Sports Teams**
While Lamplighter does not organize or sponsor sports teams, parents can organize and coach teams. Interested parents should contact their Grade Level Coordinators or the Town North YMCA if they are looking to join a team.

**Square Dancing**
Square dancing is Lamplighter’s oldest and most favorite tradition! The Kindergarten students learn to swing their partners and square dance throughout the year. In the spring, the cowboys and cowgirls perform their dances for parents and grandparents.

**Teamtime**
Lower School students enjoy a 30-minute lunch and a 30-minute recess referred to as teamtime.

**Transitional First (T1)**
Transitional First Grade is available to families with children who have a birthday during spring or summer and who would benefit from the gift of an additional year to grow and mature. T1 has its own unique curriculum and field trips that differ from the Kindergarten program. Simply put, T1 provides the opportunity for children to find their social/emotional fit while building confidence and securing their academic success.

**Valentine’s Day**
Valentine’s Day at Lamplighter is an inclusive celebration. Parents should send enough Valentine cards or treats for their child’s entire class or grade. Parents are encouraged to include their child’s name on Valentines, but should not include a recipient’s name. This allows students to easily place one in each child’s Valentine bag.

**Volunteering**
There are many volunteer opportunities at Lamplighter. The website, eNews, and Sunday night emails from the Grade Level Coordinators contain the most comprehensive information regarding volunteering.

**Wholesome Food Services**
Wholesome Food Services is an option which allows Lamplighter families to purchase lunch online for their children Monday through Thursday. This is not a fundraiser, but rather a service that families have requested and Lamplighter is now able to provide. A percentage of the sales are returned to Lamplighter to support the Financial Aid Fund.

**YMCA After School Program**
The YMCA After School Program is open to Pre-K PM children and students in the Pre-K All Day classes through fourth grade. Provided by the YMCA, this program runs from 3:15 p.m. to 6:00 p.m. each school day on Lamplighter’s campus. Register directly through Town North YMCA at www.ymcadallas/locations/town_north.
What is the safety and security protocol at Lamplighter?
All exterior doors to the School are locked at all times. Guests must enter through the front door of the Administration Building. Parents will receive an access code to enter the building and academic wing. It is mandatory for parents to have their fingerprints added during Intake Conferences to expedite the check-in process. All other visitors must present a valid form of identification in order to receive a badge.

What time does my child eat lunch?
- Pre-K All Day: 11:00 a.m. - 11:30 a.m.
- Kindergarten and T1: 11:30 a.m. - 12:00 p.m.
- First Grade: 11:30 a.m. - 12:00 p.m.
- Second Grade: 11:30 a.m. - 12:00 p.m.
- Third Grade: 12:00 p.m. - 12:30 p.m.
- Fourth Grade: 12:00 p.m. - 12:30 p.m.

When is it necessary to use SchoolPass? SchoolPass is used to record absences, late arrivals, early pickups, and carpool changes. Parents should also use SchoolPass to notify the School of medical appointments.

When is the absence policy at Lamplighter? Classroom instruction begins promptly at 8:15 a.m. A record is kept of student absences, excused or unexcused, and is part of students’ permanent file.

How are parents notified about observation dates and times? All families are notified via email approximately one month prior to the observations, and “important date” reminder emails are sent to parents throughout the school year. Academic Assistant, Lyndsey Welch, can answer any further questions parents might have at lwelch@thelamplighterschool.org.

How do parents sign up for lunch with their child? Parents should contact their child’s homeroom teacher if they are in Kindergarten or T1. If the child is in first through fourth grade, they should sign up via Sign Up Genius accessible through the Parent Portal. Watch for a sign up notice via eNews.

ARRIVAL | DISMISSAL TIMES
- Pre-K AM: 8:15 a.m. - 11:15 a.m. (carpool begins at 7:55 a.m.)
- Pre-K PM: 12:15 p.m. - 3:15 p.m. (carpool begins at 12:00 p.m.)
- Pre-K All Day through Fourth Grade: 8:15 a.m. - 3:15 p.m. (carpool begins at 7:55 a.m.)

The school day ends at 3:15 p.m. Early pickup is strongly discouraged, except for an emergency. Arrange after-school activities after dismissal.

Afternoon carpool ends at 3:40 p.m. and students must be picked up promptly. Students must also be picked up promptly once NightLight classes end at 4:45 p.m.

Parents walking children into the building must park in visitor parking and come through the front lobby, versus the North or South Carpool doors.

CARPOOL INFORMATION
All carpool changes should be made on SchoolPass, the School’s carpool system software. Changes can be made up until 2:30 p.m. SchoolPass will email the School directly with any changes, alleviating the need for parents to call or email the School. An Android or iPhone app is available. Our School code is 2928.

How do parents sign up for lunch with their child?
Parents should contact their child’s homeroom teacher if they are in Kindergarten or T1. If the child is in first through fourth grade, they should sign up via Sign Up Genius accessible through the Parent Portal. Watch for a sign up notice via eNews.

Whom should parents contact to change their parent/teacher conference? Parents should use PTC Wizard to edit conferences times. Academic Assistant, Lyndsey Welch, can also answer questions and help parents sign up. Contact Lyndsey at Ext. 372 or lwelch@thelamplighterschool.org.
**August**
15 Early Childhood Orientation (New and Returning Families)
   Pre-K, Kindergarten, and T1
15 New Parent: Carpool and Portal Training
   *All new parents required to attend*
19-20 Parent Intake Conferences (No School for Students)
21 First Day of School

**September**
2 Labor Day Holiday (No School)
13 Hootenanny – Second Grade Parents
17-20 Class Pictures
20 Senior Luncheon

**October**
4 Carnival
9 Yom Kippur (No School)
14 Indigenous Peoples’ / Columbus Day (No School)
18 Donuts with Dads/Popsicles with Pops
24-25 Parent Conferences (No School for Students)
31 Halloween Parade & Picnic

**November**
10 Admission Preview (Sunday)
11 Dolores Evans Speaker Series
15 Hootenanny - First Grade Parents
25-29 Thanksgiving Break (No School)

**December**
5 Erik Jonsson Media Center Open House
19 All School Program
20 Winter Break Begins (No School)

**January**
7 Classes Resume
10 Hootenanny - Pre-K PM and
   Pre-K All Day Room 6, 8, and 11 Parents
20 Martin Luther King, Jr. Day Holiday (No School)
21 No Early Childhood Classes (Pre-K, K, and T1)
31 Re-enrollment Agreements Emailed

**February**
8 LPA Auction
12-13 Parent Conferences (No School for Students)
13 Re-enrollment Agreements Due
14-17 Presidents’ Day Holiday Weekend (No School)
21 Hootenanny - Kindergarten and T1 Parents

**March**
16-20 Spring Break (No School)

**April**
3 Grandest Friends’ Day
10 Good Friday (No School)
17 Hootenanny - Pre-K AM and Pre-K All Day Room 9 Parents
23 International Night

**May**
2 Young Alumni Car Wash
7 Kindergarten Square Dancing
8 Pre-K Sing
15 Senior Opera
18 Senior Graduation
19 Senior Carpool Parade and Party
20 Last Day of School
21-22 Parent Conferences (No School for Students)

**Lower School (LS) - Grades 1-4**
**Early Childhood (EC) - Pre-K, Kindergarten, and T1**

*All dates are subject to change. Please visit the Parent Portal online for the most up-to-date version of the School calendar.*
Lamplighter Spirit

Lamplighter Spirit, glows with love and light,
Burning forever in children’s faces bright.
Learning and growing, hearts aflame with joy,
Lamplighter Spirit in every girl and boy.